



REGISTERING FOR NJTC WITH 4HONLINE

Begin by logging into your family profile in 4HOnline.

On the Member List screen, go to the bottom and select the member who is registering for NJTC from the dropdown menu.

Name	Role	Membership ID	Enrollment Status	Last Active Year	Edit
1) Bill Farkle	Adult		Incomplete		Edit
Volunteer Screening Incomplete (2015-2016): View					
2) Frank Farkle	Adult	1098853	Active	2015-2016	Edit
Volunteer Screening Approved (2015-2016): No Restrictions View					
3) Franny Farkle	Adult	1212230	Active	2015-2016	Edit
Volunteer Screening Approved (2015-2016): No Restrictions View					
4) Gar Farkle	Youth	1098865	Active	2015-2016	Edit
Event Registrations 09/01/2015-08/31/2016					
4)	01/13/2016: Morning Dip Outing		Approved		View / Print
5) John Farkle	Youth	1485964	Active	2015-2016	Edit
Event Registrations 09/01/2015-08/31/2016					
3)	01/13/2016: Morning Dip Outing		Approved		View / Print
5)	02/09/2016: Public Presentations Template Trial 1		Approved		View / Print
6) Sharkie Farkle	Youth	1526005	Active	2015-2016	Edit
Event Registrations 09/01/2015-08/31/2016					
33)	03/11/2016: 2016 North Jersey Teen Conference		Approved		View / Print
7) Simon Farkle	Youth	1108668	Active	2015-2016	Edit
Event Registrations 09/01/2015-08/31/2016					
2)	02/01/2016: 2015-16 NJ 4-H Event Trial		Cancelled		
6)	02/09/2016: Public Presentations Template Trial 1		Approved		View / Print
34)	03/11/2016: 2016 North Jersey Teen Conference		Approved		View / Print
8) Sparkle Farkle	Youth	1258677	Pending	2014-2015	Edit

Next, use the dropdown menu to select *2019 North Jersey Teen Conference*.

Member Reports
Member: select a member...
Report: []

Register A Member In An Event - Only Members with an 'Active' Enrollment Status May Register
Member: Farkle, Sparkle
Event: [Select an event ...]
 Select an event ...
 2018 North Jersey Teen Conference
 2018 Public Presentations (3/16) MCKEOWN Night 3
 2018 Public Presentations (3/2) FRANKFORD Night 1



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On the next screen, enter your registration information.

There are sections in the form where you may upload a signed copy of your *NJ 4-H Youth Permission Form* (pdf only). If you're unable to do this, forward a hard copy to your 4-H county representative.

You will also have the option to upload your *Passive Consent* form. Again, this is optional; provide a hard copy to your 4-H county representative if you're unable to do this part.

When you are done, click *Continue* at the bottom of the screen.

New Jersey 4-H Youth Development | Logout

Logged in as **Farkle: Sparkle** (7 County) | Home | My Member List

Progress: Entry (selected) | Cart | Payment | Confirm | Finish

Entry 2018 North Jersey Teen Conference

NJTC T-Shirt
T-Shirt Size Selection:

Dietary Restrictions

Are you Vegetarian? Yes:

Are you Vegan? Yes:

Are you Lactose Intolerant? Yes:

Food Allergies (please list):

Other Food Restrictions:

Special Needs

Please list any accommodation needs:

The next three screens should be ignored. We are currently unable to process financial transactions through 4HOnline. Click the button indicated to advance to the next screen.

Once you click, *Confirm Order*, your registration will be submitted.

New Jersey 4-H Youth Development | Logout

Logged in as **Farkle: Gar** | Home | My Member List

Progress: Entry | Cart (selected) | Payment | Confirm | Finish

Cart 2016 4-H Public Presentations-Night 1 (2/26)

You are not finished yet! You will need to confirm in the upcoming steps.

REGISTRATION INFORMATION			
Event	Registrant Type	Registration Fee	
2016 4-H Public Presentations-Night 1 (2/26)	Regular 4-H Member	\$0.00	

ENTRIES			
Modify	Entry #	Item Description	Amount
<input type="button" value="Edit"/>	05	Entry Fee	\$0.00

New Jersey 4-H Youth Development | Logout

Logged in as **Farkle: Gar** | Home | My Member List

Progress: Entry | Cart | Payment (selected) | Confirm | Finish

Payment 2016 4-H Public Presentations-Night 1 (2/26)

Pay using a non-electronic method

County/Club 4H Check

Mr. Frank Farkle
5 South Main Street
Burlington, NJ 08016

New Jersey 4-H Youth Development | Logout

Logged in as **Farkle: Gar** | Home | My Member List

Progress: Entry | Cart | Payment | Confirm (selected) | Finish

Confirm 2016 4-H Public Presentations-Night 1 (2/26)

Your registration is not complete until you click 'Confirm Order'.

Review Order				
ENTRY	TYPE	STATUS	AMOUNT	
<input type="button" value="Print Entry"/>	Gar Farkle	Regular 4-H Member	Incomplete	\$0.00
			REGISTRATION FEE	\$0.00
			ORDER TOTAL	\$0.00

Payments will remain 'Pending' until Checks are received or Credit Cards and eChecks are approved.

BILL NAME	METHOD	NUMBER	STATUS	AMOUNT
Mr. Frank Farkle	4H Check		Pending	\$0.00



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The last screen of the event registration reviews all your details. (Since we are not processing registration fees through 4HOnline, you can ignore this information.)

At the bottom of the screen you may click Return to *Member List* to return to the Member List page of your family profile.

Finish 2018 North Jersey Teen Conference

New Jersey 4-H Youth Development [Print Confirmation](#)

ENTRY	TYPE	STATUS	AMOUNT
Print Entry Sparkle Farkle	4-H Youth Member	Pending - County	\$0.00
			REGISTRATION FEE
			ORDER TOTAL
\$0.00			

Payments will remain 'Pending' until Checks are received or Credit Cards and eChecks are approved.

BILL NAME	METHOD	NUMBER	STATUS	AMOUNT
Mr. Frank Farkle	4H Check		Pending	\$0.00
				APPROVED PAYMENT TOTAL
				\$0.00

Files to Download
There are no files to download for this event

Instructions	Registration Info
Checks should be made payable to: Somerset County 4-H Association.	Sparkle Farkle foordo@yahoo.com Training County District District
	Confirmation Number 1230 Registered On Dec 20, 2017

Event / Date / Time / Location	Event Contact
2018 North Jersey Teen Conference Date March 09, 2018 - March 11, 2018 Time 03:00 pm - 11:00 am	For assistance, please contact the organizer: Lisa Rothenburger rothenburger@nj4aes.rutgers.edu

[Return To Member List](#)

When you return to your Member List screen, you will see that your event registration is included under the member's name. It will read, *Pending at the county level*, meaning your county 4-H representative will need to approve the registration. Afterwards it will read, *Pending at the state level*, until NJTC staff have confirmed the registration.

Once the registration has been approved by county *and* NJTC staff, you will see a green **Approved** status next to the member's name.

Member/Volunteer List						
	Name	Role	Membership ID	Enrollment Status	Last Active Year	Edit
1)	Bill Farkle	Adult	1620884	Inactive	2015-2016	Edit
2)	Franny Farkle	Adult	1212230	Active	2017-2018	Edit
	Volunteer Screening Approved (2017-2018): No Restrictions View Event Registrations 09/01/2017-08/31/2018 1231) 03/09/2018: 2018 North Jersey Teen Conference Pending at the state level View / Print					
3)	Gar Farkle	Youth	1098865	Active	2017-2018	Edit
	Event Registrations 09/01/2015-08/31/2016 Event Registrations 09/01/2017-08/31/2018 1229) 03/09/2018: 2018 North Jersey Teen Conference Approved View / Print					
4)	John Farkle	Youth	1465964	Pending	2016-2017	Edit
	Event Registrations 09/01/2015-08/31/2016					
5)	Octavius Farkle	Adult	1620883	Pending	2015-2016	Edit
	Volunteer Screening Approved (2015-2016): No Restrictions Event Registrations 09/01/2015-08/31/2016					
6)	Sharkle Farkle	Youth	1526005	Inactive	2015-2016	Edit
	Event Registrations 09/01/2015-08/31/2016					
7)	Simon Farkle	Youth	1108668	Inactive	2015-2016	Edit
	Event Registrations 09/01/2015-08/31/2016					
8)	Sparkle Farkle	Youth	1258677	Active	2017-2018	Edit
	Event Registrations 09/01/2017-08/31/2018					
	1230) 03/09/2018: 2018 North Jersey Teen Conference Pending at the county level View / Print					